



BVV Sangha's

Basaveshwar Arts College Bagalkot



Accredited at 'B' Grade by NAAC

4.4.2.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – laboratory, library, sports complex, computers, classrooms etc.



INDEX

1) Procedures of Policies of maintenance of Infrastructure

B.V.V.Sangha's
Basaveshwar Arts College, Bagalkot



Procedures and Policies of maintenance of infrastructure

Statement: Basaveshwar Arts College ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities by holding regular meetings of financial committee constituted for this purpose and uses the grants received the college as per the requirements in the interest of students.

Scope: This policy and its components, applies to all the staff, concerned administrators and Management.

Objective: The procedures and policies for maintaining and utilizing physical, academic and support facilities focus on ensuring accountability and transparency. It includes laboratory, library, sports complex, computers, and classrooms


Regulations:

Laboratory

- Annual stock checking is done under the guidance of the HOD's. The stock is cross checked and verified by the HOD of another department faculties.
- Record of maintenance account is maintained by lab technicians and supervised by HODs of the concerned departments.
- The microscopes and glassware used by students are annually cleaned and maintained by the concerned departments and record of maintenance is maintained by lab technicians and supervised by HODs of the concerned departments.

Library

- The requirement and list of books is taken from the concerned departments and HOD's are involved in the process. The finalized list of required books is duly approved and signed by the Principal.
- At the beginning of the new academic year, students are motivated to register themselves in library.
- The proper account of visitors (students and staff) on daily basis is maintained.
- Other issues such as weeding out of old titles, schedule of issue/ return of books etc are chalked out / resolved by the library committee.


Co-ordinator, IQAC
Basaveshwar Arts College
BAGALKOT.


Principal
B.V.V.S. Basaveshwar Arts College
BAGALKOT.



Sports

- The physical education director in consultation with the Principal sees to the maintenance of sports equipment.
- Maintenance of gym equipment is done whenever necessary and outsourced

Computers

- Consumable accessories such as printer ink, cartridges, and papers are provided when necessary.
- Networking infrastructure is out sourced by the college.

Classrooms

- Classrooms and washrooms are cleaned with the help of full time sweepers.
- Students are sensitized regarding cleanliness and motivated for energy conservation by careful use of electricity in classrooms.

Others

- A register is maintained in the college office for requisitions of repairs.
- Repairs and maintenance of furniture, building, electrical and lighting appliances are routinely undertaken and are outsourced.

Accepted
Co-ordinator, IQAC
Basaveshwar Arts College
BAGALKOT.

[Signature]
Principal
B.V.V.S. Basaveshwar Arts College
BAGALKOT.

- 1) Shri. N.R. Ingalagi - *[Signature]*
- 2) Shri. Santosh Gowar - *[Signature]*
- 3) Shri. M.M. Devanai - *[Signature]*
- 4) Shri. S.V. Katti - *[Signature]*
- 5) Dr. Smt. Manjula Chavan - *[Signature]*