



Certificate of Registration of Societies

ACT XXI OF 1860

No. 265 of 195 195

I hereby certify that pursuant to the provisions of Section 124 of the Societies Registration Act XXI of 1860, the name of

~~Basaveshwar Educational Association~~ has been changed to Basaveshwar Education Society and that the said society was on 11-1-1951 registered under the Societies Registration Act, XXI of 1860.

Act, XXI of 1860.

Given under my hand at Bombay

this Eleventh day of March

O. thousand nine hundred and fifty five

(Signature)
(M. V. Vererkar)
Registrar of Joint Stock Companies
Bombay

(P) B 62
Attested
Co-ordinator, IQAC
Basaveshwar Arts College
BAGALKOT.

(Signature)
Principal
B.V.V.S. Basaveshwar Arts College
BAGALKOT.

Enclosure - 6



'Knowledge dispels darkness of Ignorance'

**SHRI BASAVESHWAR VEERASHAIVA
VIDYA VARDHAKA SANGHA,
BAGALKOT.**

(Registered under Societies Registration Act 1860 on
05-11-1920 and the Bombay Public Trust Act of 1950)



CONSTITUTION AND BYE-LAWS

A. P. K. S.
Co-ordinator, IQAC
Basaveshwar Arts College
BAGALKOT.

[Signature]
Principal
B.V.S. Basaveshwar Arts College
BAGALKOT.



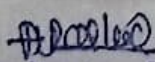
SHRI BASAVESHWAR VEERASHAIVA
VIDYA VARDHAK SANGHA,
BAGALKOT.




CHAPTER - I

DEFINITIONS

- 1) SANGHA : Means Shri Basaveshwar Veerashaiva Vidya Vardhaka Sangha, Bagalkot
- 2) MANAGEMENT : Means, unless the context otherwise means, the "Board of Management" of Shri Basaveshwar Veerashaiva Vidya Vardhaka Sangha, Bagalkot
- 3) YEAR : Means the academic year, unless the contrary is mentioned
- 4) MONTH : As per English Calender commencing from 1st day of that month and ending with the last day of that month.
- 5) GOVERNING COUNCIL : Means, the Governing Council of the Institution or Institutions appointed by the Board of Management, Unless the contrary is mentioned
- 6) PRESIDENT : Means, the President of the Sangha elected as such by the General Body unless the contrary is mentioned.
- 7) VICE PRESIDENT : Means, the vice-president of the Sangha, elected as such by the General Body unless the contrary is mentioned.


Co-ordinator, IQAC
Basaveshwar Arts College
BAGALKOT.


Principal
B.V.V.S Basaveshwar Arts College
BAGALKOT.



CHAPTER - II

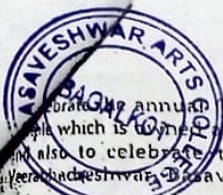
CONSTITUTION : PROVISIONS : AIMS AND OBJECTS OF THE SANGHA

- EMPLOYEE : Means, a full time employee appointed as such by the Management through the regularly constituted selection committees.
- CHAIRMAN : Means, the Chairman of the Board of Management elected as such by the General Body, unless the contrary is mentioned.
- SECRETARY : Means, the Honorary Secretary elected as such by the General Body, unless the contrary is mentioned.
- MEMBER : Means, the Member of the Sangha unless the contrary is mentioned.
- THE BOARD MEMBER : Means, the Member of the Board of Management elected as such by the General Body, unless the contrary is mentioned.
- RULES : Means, the Rules of the Sangha framed as such.
- ELECTION RULES : Means, the Rules framed as such by the General Body, for the purpose of conduct of elections of the Sangha.

- 1) The Sangha Shall be called "Shri Basaveshwar Veerashaiva Vidya Vardhaka Sangha, Bagalkot"
- 2) The Head-Quarters of the Sangha Shall be Bagalkot
- 3) The Sangha Shall be a corporate body and shall have a common Seal inscribed thereon, "Shri Basaveshwar Veerashaiva Vidya Vardhaka Sangha, Bagalkot" in Kannada and English
- 4) The Sangha Shall be an educational body non-political in character.
- 5) The Aims & Objects of the Sangha Shall be
 - a) To establish and run schools, colleges, pathshalas, Research Institutions, Hospitals, Religious Institutions, Hostels, Free Boarding, Training and other Educational institutions and incidental institutions of various kind and connected activities for the benefit of all suitable places as decided by the board of management from time to time.
 - b) To take over, affiliate educational institutions, Research Institutions and such other Institutions belonging to or managed by other educational societies for the purpose of ownership, management and control
 - c) To institute scholarships, Prizes, Awards and Endowments and to depute deserving students and employees to pursue higher education
 - d) To assist and to undertake publications of literature such as Literary, Cultural, Religious, etc., and to organise them

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Co-ordinator, IOAC
Basaveshwar Arts College
BAGALKOT.

[Signature]
Principal
B.V.V.S. Basaveshwar Arts College
BAGALKOT.



CHAPTER - III
FUNDS AND PROPERTIES OF
THE SANGHA



celebrate the annual fair of Motagi Basaveshwar
which is owned and managed by the Sangha
also to celebrate the fair of Shri : Kanavi
Veerabhadreshwara, Shaiva Jayanti etc.

To create separate Trusts directly by the Sangha and/
or in association with other charitable trusts and
carryout specific charitable activities directly by the
Sangha or in association with other charitable
institutions, Govt./Semi-Govt. authorities/
organisations. In doing so, it also includes payment of
donations to other charitable institutions recognised
U/s. 80G of Income Tax Act-1961.

Constitution shall be called "Shri Basaveshwar
Shaiva Vidya Vardhaka Sangha's Constitution and

Constitution and Rules Shall come into force after it is
approved by the General Body at a meeting called for that
purpose and from such date the General Body may fix.

When as this constitution is brought into force the old
constitution shall stand modified and becomes inoperative.
Bodies constituted under the old constitution and office
bearers appointed shall, however, continue to function till their
terms of office Bearer are elected as per this constitution.

Revocation or modification of the old constitution shall not
affect the validity or invalidity or the act done or action taken
in pursuance thereof.

This Constitution shall apply to all the institutions at various
places owned or managed by or under the Control of the

1) The funds of the Sangha Shall be

- A) Reserve Fund :
- B) Current Fund :

A) Reserve Fund :- This shall be created with an initial
inalienable amount of atleast two Lakhs of rupees, to which
all membership and admission fees will be added every year
and yearly contribution of Twenty Thousand Rupees. The
interest accrued on this fund shall as far as possible be
credited to this fund only. The proceeds of the fund shall
not be used for the current and normal development activities
of the sangha and its institutions. The amount can be used
for a specific purpose only with the sanction of the General
Body.

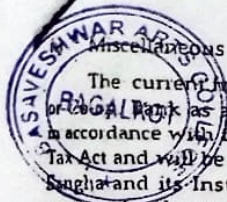
B) Current Fund shall consist of :-

- a) Collection from Hundis.
- b) Proceeds of the fees and fines.
- c) Interest accruing from the Bank Accounts
- d) Income from immovable properties.
- e) Grants received from the Government and other
Agencies.
- f) Donations, Gifts and Subscriptions except subscription
fees from members.
- g) Sale proceeds of the movable and immovable
properties

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Approved
Co-ordinator, B.V.V.S.
Basaveshwar Arts College
BAGALKOT.

Principal

B.V.V.S. Basaveshwar Arts College
BAGALKOT.



Miscellaneous collections.

The current fund shall be kept in any scheduled Bank or Regional Bank as approved by the Board of Management in accordance with the provisions of Trusts Act and Income Tax Act and will be used for the current expenditure of the Sangha and its Institutions. It shall be also used for the various developmental Activities of the Sangha and its Institutions. All funds shall be deposited in the name of the Chairman & will be jointly operated by the Chairman and the Honorary Secretary.

However in emergency cases Bank accounts be operated singly either by the chairman or by the Honorary Secretary as the case may be for such period as per resolution of the Board of Management.

Properties of the Sangha :

The immovable properties of the Sangha shall include :

- a) The Lands, Buildings of all the Institutions, Hostels, Hospitals, Free Boarding, Temples and Other Land and Buildings etc.
- b) The movable properties shall include all Dead Stock such as Furniture, Equipments, Workshops, Machinery etc. belonging to the Sangha and its Institutions, a small library Books and Laboratory Equipments and Vehicles etc., owned by the Sangha and kept in the Institutions and its Offices.
- c) Printing press and its Equipments and Materials.
- d) Equipments, furniture and all materials of hospitals and research centres.

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Co-ordinator, IQAC
Basaveshwar Arts College
GADGAON.

CHAPTER - IV

MEMBERS OF THE SANGHA



1) The Member of the Sangha shall necessarily be a Veerashaiva/Lingavani. The Members shall belong to the following categories

- a) Benefactors
 - b) Patrons.
 - c) Life Members.
 - d) Ordinary Members.
- a) "A BENEFACTOR" is one who has donated to the Sangha a sum of Rs. 2,00,000/- in lumpsum or more and has been recommended as such by the Board of Management and approved by the General Body
- b) "PATRON" is one who has donated to the Sangha a lumpsum of Rs. 1,00,000/- or more and has been recommended as such by the Board of Management and approved by the General Body.
- c) "A LIFE MEMBER" is one who has donated to the Sangha a lumpsum of Rs. 50,000/- or more and has been recommended as such by the Board of Management and approved by the General Body
- Note : in deserving cases, the Board of Management after due consideration may recommend a person as benefactor, patron or life member as the case may be on receipt of donation of property, Gold, Valuables etc., worth the amount mentioned for similar categories.
- d) "AN ORDINARY MEMBER" is one who has donated to the Sangha a sum of Rs. 2,625/- or more in lumpsum

Principal

B.V.V.S. Basaveshwar Arts College
GADGAON



...been approved as such by the General Body
...recommendations of the Board of Management.
...any member appointed by the General Body shall pay
...the required amount within 30 days failing which his
...membership will not be valid.

* ... a member of the Sangha, a person should have
... the age of 21 years and he should be neither a student
... nor an employee of the Sangha or its institutions.

... member of the Sangha is appointed as a full time employee
... of the Sangha or in its Institutions, his membership ceases
... from the date of his joining the duties.

... a person cannot claim the Membership of the Sangha in
... more than one category.

... a person who is convicted in a "Court of Law" of any offence
... involving moral turpitude or who is insane cannot become
... a member of the Sangha.

... the General Body may refuse to accept any person as a
... member of the Sangha without assigning any reasons.

... a member shall be entitled to exercise one vote only on
... one motion or subject at the meeting of General Body.

... the privileges and rights of all category of members
... including Benefactors, Patrons and Life members cease with
... termination or demise or any other reason.

... the membership of the Sangha ceases due to

... termination/Death (b) if involved in a case of criminal
... conviction involving moral turpitude (c) becomes insane.
... if he is expelled.

... a member can be expelled if he is involved in activities
... deemed harmful to the Sangha. In such case the General
... Body may expel a member on the recommendation by 2/3
... of the members present at the General Body meeting
... on the subject on the regular agenda of the meeting.

THROTTLES
Co-ordinator
Basaveshwar Arts College
BAGALKOT.



CHAPTER - V

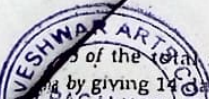
THE AUTHORITIES OF THE SANGHA

The following shall be the authorities of the Sangha

- A) The General Body.
- B) The Board of Management.
- C) The Governing Council
- A) THE GENERAL BODY AND ITS CONSTITUTION

- i) The General Body of the Sangha shall be supreme authority consisting of Benefactors, Patrons, Life Members & Ordinary Members
- ii) Ordinary Meeting of the General Body shall be held once in a year preferably in the month of December and preferably at the Sangha's Central Office, Bagalkot.
- iii) Agenda and time of the General Body Meeting shall be notified on the Notice Board of the Sangha and the Meeting notices will be sent to the Members by under certificate of posting atleast 14 days in advance intimating the date, time, place and agenda of the meeting
- iv) The meeting shall be convened by the president & in his absence it shall be convened by the Vice-President in the order of priority and the Chairman in that order
- v) a) The president may call a Special Meeting of General Body upon a written requisition of not less than 10 members.

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of the total numbers of Members of the Sangha by giving 14 days notice to all the members of the Sangha specifying the date, time & place of the meeting and business to be transacted there at. Such requisition meeting shall be convened within 30 days on the date of receipt of the requisition.

At least 50% of the total number of members of the General Body shall form a quorum.

Such requisition meeting shall be called by the President in consultation with the Chairman. In the absence of President, the Vice-Presidents in order of priority, or Chairman may convene the meeting in that order.

A copy of such notice shall also be affixed on the Notice Board of the Sangha.

The same notice shall include any proposition or resolutions of which requisitionist shall have given written requisition. No additional subjects be transacted at such meetings.

Special General Body meeting may be convened by the President to transact any particular business by giving 10 days notice to all the members of the Sangha specifying the date, time, place and agenda of the meeting in the absence of the president, the Vice-President in the order of priority or Chairman may convene the meeting in that order. No additional subjects be transacted at such meeting.

At least 50% of the total on the Register of members shall form a quorum.

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Co-ordinator, IQAC
Basaveshwar Arts College
BAGALKOTE.

viii) if the required number of members is not present to form a quorum, the meeting shall be adjourned. Such an adjourned meeting shall be convened at least after 5 days. The adjournment notice and the subsequent meeting of the General Body shall be fixed on the notice Board of the Sangha and such notices shall be sent to all the members of the Sangha under Certificate of Posting. At such adjourned meeting, the subjects on the agenda of the previous notice shall only be transacted. No additional subjects be transacted. Quorum is not necessary for such adjourned meetings.

ix) Every meeting of the General Body shall be presided over by the president. In the absence of the President, the Vice-President in the order of priority or the Chairman and Honorary secretary in that order shall preside over the meeting. Such a President shall exercise there at all the powers of the President for that meeting only.

x) No resolutions of the General Body duly passed shall be modified, altered, amended or cancelled within 3 months after the passing thereof. However a resolution duly passed by the General Body may be modified, altered, amended or cancelled only by a resolution supported by not less than 2/3 of the total number of members of the Sangha at the meeting called for that purpose.

xi) All questions before the meeting of the General Body shall be decided by majority of votes of the Members present and voting, the presiding authority having

Handwritten Signature
Principal

B.V.V.S. Basaveshwar Arts College
BAGALKOTE.



in all cases of equality of votes. Votes normally shall be taken by show of hands, if the presiding authority so decides the votes may be taken by ballot.

A poll, if demanded by the mover and supported by at least 10 members present at the meeting shall be taken and the result thereof be recorded in the minute book.

A General Body meeting may with the consent of the majority of the members present be adjourned by the presiding authority but no business shall be transacted at any adjourned meeting other than that left undisposed off at the previous meeting from which the adjournment took place.

ABANUR
Co-ordinator, IQAC
Basaveshwar Arts College
BAGALKOT.

CHAPTER - VI

THE GENERAL BODY : POWERS AND FUNCTIONS.



- 1) To Sanction with or without modifications, the schemes recommended by the Board of Management for adequate educational facilities for the Sangha and its various Institutions such as Buildings, Research Centre, Hostels, Hospitals, Students Quarters, Staff Quarters, Temples, Free Boarding etc., and other purposes.
- 2) To sanction with or without modifications, the Annual and Supplementary Budgets of the Sangha and its Institutions submitted by the Board of Management
- 3) To consider and dispose of the proposals of the Board of Management regarding the repeal, alteration, modification or amendment of any of the provisions of the Sangha's Constitution and the rules framed thereunder as hereinafter provided, such alteration, modification, repeal or amendment etc., of the constitution shall be effective only when it is passed with more than 2/3rd majority of the total numbers of members.
- 4) To provide for unforeseen and unexpected expenditures not covered by the budget grants.
- 5) To consider and to approve the Annual Report and Audited Statements of Accounts of the Sangha and its Institutions submitted by the Board of Management
- 6) To dispose of all references made by the Board of Management
- 7) To adopt with or without modification, the rules of the Election of the Sangha as recommended by the Board of Management.

[Signature]
Principal

B.V.V.S. Basaveshwar Arts College
BAGALKOT.



...with or without modification of the rules and
...ions of the Sangha as recommended by the Board of
...ment.

...the following Office Bearers in accordance with the
...Rules. The Office Bearers will remain in office till
...successors are elected and assume office.

- One President
- Two Vice Presidents
- One Chairman
- One Honorary Secretary

In the event of vacancy / vacancies arising of any office
...ers due to death, resignation or any other reason, such
...rancy/vacancies shall be filled within one month by
...ing elections and convening General Body meeting for
...remaining period.

To elect 9 members of the Board of Management. In
...event of a vacancy or vacancies arising due to any reason
...spect of these members, the Board of Management is
...uthorised to nominate a member/members to the Board in
...vacancy/vacancies for the remaining period within
...month.

In the event of a vacancy arising due to death, resignation
...y other reason of Vice-President another Vice-President
...sume the office of that Vice President till the new Vice
...ident is elected for the remaining term of Office. Such
...d Vice President will be second in the preferential

In the event of vacancy or vacancies arising due to death,
...gnation or any other reason of the Vice-Presidents, the


President will assume the office of the Vice-Presidents till
the new Vice Presidents are elected for the remaining term
of Office

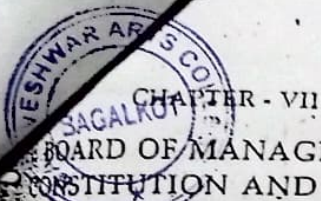
- 13) In the event of vacancies, arising due to death, resignation
or for any other reason of the Chairman, the Honorary
Secretary shall carry on the routine work of the Sangha
including Bank operation till the new Chairman is elected
for the remaining term of Office. In such a case there is no
necessity of Bank operations through joint signatures
- 14) In the event of a vacancy arising due to death, resignation
or for any other reason of the Honorary Secretary, the
Chairman shall carry on all the routine work of the Sangha
including Bank operation till the new Honorary Secretary
is elected for the remaining term of Office. In such a case
there is no necessity of Bank operation through joint
signatures.
- 15) The total number of all categories of members of the Sangha
shall not exceed 99.
- 16) To consider the proposals of the Board of Management
regarding membership of the various categories.
- 17) To consider the proposal of the Board of Management
regarding the discontinuation of the membership of the
members who have failed to pay annual subscription as
required by the provision of the Constitution or for any other
reason.
- 18) Generally to do all other acts as may be necessary and
expedite to safeguard the objects and interest of the Sangha



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Co-ordinator, IQAC
Basaveshwar Arts Collage
BAGALKOT.

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Principal
B V V B Basaveshwar Arts Collage
BAGALKOT



CHAPTER - VII

BOARD OF MANAGEMENT : ITS
CONSTITUTION AND POWERS

CONSTITUTION

There shall be a Board of Management consisting of one Chairman, One Honorary Secretary and 9 Members of the Board of Management elected by the General Body.

The term of office of the Board of Management shall be for 3 years from the date of their election.

The Board shall remain in office till its successor Body is duly constituted.

The Board shall meet usually once in a month or as often as may be necessary.

Every meeting of Board of Management shall be convened by the Chairman giving at least 3 days notice and intimating the time, place and agenda of the meeting.

All members of the Board of Management shall form a quorum for the meeting. If quorum is not there, the meeting shall be adjourned to the following or subsequent day. The notice shall be sent to all the members. At adjourned meetings the business shall be transacted as per agenda of the notice of the previous meeting. No business shall be transacted at such adjourned meeting.

Notice shall be sent through hand delivery or by under registered post.

The Board shall be presided over by the Chairman, or in his absence by the Honorary Secretary, in the presence of the Co-ordinator, IQAC) of the Basवेश्वर Arts College BAGALKOT.

both the members may elect a Chairman among the members present for that meeting only. Such Chairman is entitled to all the privileges, duties, functions of the Chairman for that meeting only.

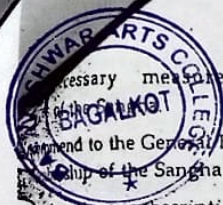
- 9) Every question before the Board shall be decided by a majority of votes.
- 10) No disqualification or defect in the election or nomination of any person acting as Chairman, Honorary Secretary or Member of Board of Management shall vitiate any act or resolution, or proceeding of the Board of Management in which such members have taken part.
- 11) The Board of Management shall continue to function notwithstanding anything contained in these provisions even after the expiry of the term of office until its successor Board is constituted.
- 12) No resolution duly passed at the meeting of the Board of Management shall be altered or modified or cancelled atleast before 3 months from the date of its being passed. However such alteration, modification or cancellation may be done by a resolution passed by 2/3 members of the Board of Management present.

B. POWER AND FUNCTIONS OF THE BOARD OF MANAGEMENT

- 1) The Board of management shall be the Chief Executive authority of the Sangha and shall exercise strict control and supervision over the management of all the institutions of the Sangha.

To constitute necessary number of Governing Council, the Board shall be appointing its Chairman and members to the Basवेश्वर Arts College.





necessary measures to increase the financial
 to the General Body regarding admission to
 of the Sangha.
 donations, subscriptions to charitable and other
 or authorise Chairman to give donations,
 etc.,
 the agenda and fix up the date, time, place for
 General Body meeting and submit the same to the
 for taking further action.
 the Calender of event for the conduct of Election
 and to make necessary arrangements for the
 an Election Officer for the Conduct of Election
 Sangha.
 to the General Body regarding the
 of the membership of the members who
 to pay annual subscription as required by the
 of the Constitution.
 to the General Body regarding the expulsion
 member or members from the Sangha due to their
 which are harmful to the interests of the Sangha.
 to do all other acts as may be necessary in the
 of the Sangha and its institutions consistant with
 of the Management.

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Approved
 Co-ordinator, IQAC
 Basaveshwar Arts College
 BAGALKOT.

CHAPTER - VIII

POWERS, DUTIES AND FUNCTIONS
 OF THE PRESIDENT

- 1) He shall be elected by the General Body.
- 2) The term of office of the President shall be 5 years from the date of his election and he shall hold office till his successor is elected.
- 3) To preside over all meetings of the General Body.
- 4) To perform all executive functions, necessary for the purpose of carrying out the resolutions of the General Body and to take appropriate action necessary for the purpose in case if the Board of Management refuses to take action or delays in taking action on the resolutions of the General Body.
- 5) To convey his views and views of the General Body to the Chairman for consideration and necessary action.
- 6) To address the Board of Management as and when necessary.
- 7) To pay visit to the Sangha and its institutions with or without notice for ascertaining the normal functioning of the institution and to convey his views to the Chairman regarding irregularities if any for taking necessary action.
- 8) The President may delegate any of his executive functions to the vice presidents or chairman or honorary secretary depending upon the need and circumstances.
- 9) If it appears to the President that, presence of certain expert or distinguished person is desirable for deciding any

[Signature]
 Principal
 B.V.V.S. Basaveshwar Arts College
 BAGALKOT.



persons at the meeting of the General Body, he
such a number of persons to be present at the
meeting and to give his views or opinion on the subjects
meeting.

event of a dead-lock occurring for any reason in the
he shall assume all powers of the Management of
Sangha and make suitable arrangements for running it
ally, provided that he shall convene meeting of the
General Body within one month for the purpose of devising
and means of ending dead-lock.

He shall convene a meeting of the General Body intimating the
time, place and agenda of the meeting by giving
written notice as per the provisions of the constitution and

He shall also do all other acts in the interest of the Sangha
and its institutions consistent with his powers and provisions
of the Constitution of the Sangha.

24 *Aravind*
Co-ordinator, IQAC
Basaveshwar Arts College
BAGALKOT.

CHAPTER - IX

POWERS, DUTIES AND FUNCTIONS OF THE VICE PRESIDENTS

- 1) They shall be elected by the General Body.
- 2) The term of office of the Vice-President shall be 5 years from the date of their election and they shall hold office till their successors are elected.
- 3) To preside over the meetings of the General Body in the absence of the President on the basis of seniority based on the number of votes secured at the election.
- 4) To convene the meeting of the General Body in the absence of the President.
- 5) To pay visit to the Sangha and its institutions with or without notice for ascertaining the normal functioning of its institutions and report to the President regarding irregularities if any for taking further action.
- 6) To perform such other duties and functions as delegated by the President.
- 7) Generally to do all other acts in the interest of the Sangha and its institutions consistent with his powers and provisions of the Constitution of the Sangha.

[Signature]
Principal
B.V.V.S. Basaveshwar Arts Collene
BAGALKOT.

DUTIES AND FUNCTIONS OF THE
MANMAN BOARD OF MANAGEMENT

The Chairman shall be elected by the General Body (who is preferably a resident of Bagalkot).

The term of office of the Chairman shall be 5 years from the date of his election and he shall hold office till his successor is elected and his tenure is co-extensive with that of the Board of Management.

The Chairman shall be the executive authority of the Board of Management.

The Chairman shall give effect to the resolutions of the Board of Management and the General Body.

The Chairman shall carry on correspondence under his signature with important Agencies such as state and Central Governments, University and the other Agencies as the case may be.

The Chairman shall appoint temporary teaching and non-teaching staff in consultation with the Honorary secretary and report the same to the Board of Management for ratification.

The Chairman shall appoint staff and to give promotions to the staff in consultation with the Honorary Secretary, in emergency cases and report the same to the Board of Management for ratification.

The Chairman shall transfer teaching and non-teaching staff in emergency cases and report the same to the Board of Management for ratification.

- 9) To sanction study leave to the employees of the Sangha and its institutions.
- 10) To give higher salary, higher emoluments, honorarium etc., to the employees in consultation with the Honorary Secretary and report the same to the Board of Management for ratification.
- 11) To sanction The payment of honorarium, Allowance, Provident Fund, Subscription and compassionate Allowance to any employee of the Sangha or his/her dependents in deserving case.
- 12) To issue under his signature, all orders pertaining to the appointments, promotions, transfers, enhancement of salaries etc.,
- 13) To sanction membership fees and to depute employees to attend the Seminar, Conferences, Workshops etc, and to sanction money for the conduct of Seminars, Conferences etc, by the Sangha and its Institutions.
- 14) To appoint committees and individuals to enquire into the charges against any employee and to place the report before the Board of Management for consideration..
- 15) To Sanction the purchase of equipments and other materials for the Sangha and its institutions in consultation with the Honorary Secretary and report the same to the Board of Management.
- 16) To affix the common seal of the Sangha whenever necessary.
- 17) To inspect the Sangha's office and its institutions with or without previous notice.



CHAPTER - XI

POSITION, POWERS, DUTIES AND FUNCTIONS
OF HONORARY SECRETARY, BOARD OF
MANAGEMENT

He shall be elected by the General Body.

He shall preferably be a resident of Bagalkot.

The term of his office shall be 5 years from the date of his election and he shall hold office till his successor is elected and his tenure is co-extensive with that of the Chairman and the Board of Management.

To carry on Sangha's routine correspondence and day to day administration.

To keep in safe custody all the valuable records and accounts of the Sangha.

To affix the common seal of the Sangha whenever necessary.

To see that no official documents or records or books of any kind belonging to the Sangha shall on any account be taken away from or sent out of the Sangha's Office unless otherwise required.

To keep strict vigilance over the accounts and the administration of the Sangha and its institutions.

To check the cash balance and to sign the Cash Book.

To assign the work of checking of account writing, cash book etc, to responsible persons.

Accepted
Co-Ordinator,
Bageshwar Arts College,
BAGALKOT.

- 11) To maintain an upto date list of all the movable and immovable properties, dead stock, securities etc., of the Sangha.
- 12) To sanction Periodical increments and all types of leave other than study leave to the employees of the Sangha and its institutions.
- 13) To arrange to prepare monthly Receipts and Payments of the Central Office and place it before and Board of Management.
- 14) To pay visit to the Sangha's Institutions with or without notice for ascertaining the normal functioning of the Institution and report irregularities if any to the Board of Management for taking further action.
- 15) To report the Board of Management regarding mis-behaviour, misconduct etc., of any employee of the Sangha for taking further action.
- 16) To sign the cheques to be issued under the joint signature of him and the Chairman wherever applicable.
- 17) To take adequate steps in the event of any extraordinary situations in the Sangha's Office, its institutions and report the same to the Board of Management for taking further action.
- 18) To delegate his powers to any other member of the Management or any other person in consultation with the Chairman depending upon the circumstances and the need.
- 19) To sign the proceedings Books of the Board of Management jointly.
- 20) Generally to do all other acts in the interest of the Sangha and its institutions consistent with the bye-laws.

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[Signature]
Principal
B.V.S. Bageshwar Arts College
BAGALKOT



CHAPTER - XII

GOVERNING COUNCILS CONSTITUTION, * POWERS AND FUNCTIONS

Each Governing Council consists of 5 to 11 members including the Chairman nominated by the Board of Management. There shall be an Ex-Officio Secretary.

The tenure of the office of the Governing Council shall be 5 years and their tenure shall be co-extensive with that of the Board of Management. They will continue to function till their successor councils constituted.

The Meeting of the Governing Council shall be convened by the Chairman of the Governing Council by giving atleast 3 days notice either by hand delivery or through under Certificate of Posting to all the members intimating the date, time, place and agenda of the meeting.

The meeting of Governing Council be convened as far as possible once a month.

If the required quorum is not there, the meeting may be adjourned to the following day or any subsequent day after waiting 30 minutes after the scheduled time of the meeting.

75% of the Members shall form a quorum for the meeting.

The agenda of the adjourned meeting shall be the same as that of the previous meeting which was adjourned. No additional subjects shall be taken at such adjourned meetings. There is no necessity of a quorum for the adjourned meetings.

[Signature]
Co-ordinator,
Yashwantrao Chavan Pratishthan
BAGALKOT.

- 8) The chairman shall preside over the meeting in the absence of the chairman, the members present shall elect a Member to preside over that meeting. Such presiding authority enjoys all the privileges and rights of the chairman for that meeting only.
- 9) The Chairman shall preside over the meeting. In the absence of the chairman, the members present shall elect a member to preside over that meeting. Such presiding authority enjoys all the privileges and rights of the Chairman for that meeting only.
- 10) The Ex-Officio Secretary shall be the Administrative Officer or Head of the Institution or one of the Heads of the Institutions depending upon the nature of constitution of Governing Council.
- 11) An urgent meeting may be convened as and when necessary by giving atleast one day notice.
- 12) The meetings shall as far as possible be convened in the office of the head of the institution.
- 13) The Minute books and all the proceedings shall be in the safe custody of the Ex-Officio Secretary.
- 14) All the proceedings shall be entered in the Minute Book and shall be signed by the Chairman and Ex-Officio Secretary.
- 15) In the event of any dispute arising in the Governing Council which affects normal functioning of the institutions, the matter shall be referred to the Board of Management for its decision. The decision of the Board of Management shall be final.

[Signature]
Principala

Yashwantrao Chavan Pratishthan
BAGALKOT



It shall be the duty of the Chairman, Governing Council to keep periodic contact with the Chairman, Board of Management regarding the affairs of the institution or institutions.

In the event of dead-lock arising over the functioning of the Governing Council, the Chairman, Board of Management shall assume full powers of the Governing Council and conduct all affairs. He shall convene the meeting of the Board of Management within 3 months to devise ways and means of ending the dead lock.

The Governing Councils for institutions like Engineering, Polytechnic and other institutions if any where the Government and the University Nominees are represented on the Body will be constituted by the Board of Management as per the provisions of the Government and University rules prevailing from time to time.

The rules enumerated in this chapter are also generally applicable to these Governing Councils. But the Board of Management may frame separate rules or modify the existing rules from time to time depending upon the need and circumstances.

It shall be the duty of the Chairman, Governing Council to implement the circulars of the Government and concerned Departments of Education in consultation with the Chairman, Board of Management.

Generally to do all other acts in the interest of the institution or institutions consistent with its powers.

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CHAPTER - XIII GENERAL RULES

- 1) In the event of delay for any reason in the election President, Vice-President, the Chairman, the Honorary Secretary and members of Board of Management, the concerned Office Bearers and the Bodies shall continue to function even after the specified period of 5 years upto 3 months till their successor bodies are constituted or elected within a maximum period of 3 months.
- 2) No. defect either in the election or appointment of any committee or members thereof, shall affect the validity of their proceedings or actions.
- 3) Where no quorum has been specifically prescribed, atleast 50% of the total number of members shall form the quorum.
- 4) The proceedings of all the meetings of the Sangha will be in Kannada or in English.
- 5) Any decision taken by the authority concerned on completion of the proceedings shall without unreasonable delay be communicated to the person concerned.
- 6) After the presiding Authority has taken his seat, the minutes of the previous meeting shall be read and signed by the Presiding Authority in token of confirmation.
- 7) Every motion or amendment except the formal motion of adjournment shall be intimated to the Presiding Authority by the Proposer in writing either in English or in Kannada 10 days before the meeting of the General Body.

[Signature]