



B.V.V. Sangha's

Basaveshwar Arts College, Bagalkot

Accredited at 'B' Grade by NAAC

AQAR -2023-24

Criterion-VI

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.2.2. CONSTITUTION AND BYE-LAWS



INDEX

Sl. No.	Particulars	Page No.
01	CONSTITUTION AND BYE-LAWS	01-25



Certificate of Registration of Societies

ACT XXI OF 1860

No. 266 of 195 195

I hereby certify that pursuant to the provisions of Section 12 A of the Societies Registration Act XXI of 1860 the name of

~~Basaveshwar Educational Association~~ has been changed to ~~Basaveshwar Educational Society~~ and that the said society was on 8-11-1955 registered under the Societies Registration Act XXI of 1860.

(Act XXI of 1860)

Given under my hand at Bombay

this Eleventh day of March

One thousand nine hundred and fifty five

(M. V. Venkatar)
Registrar of Joint Stock Companies
Bombay

Co-ordinator, IQAC
Basaveshwar Arts College
BAGALKOT.

Principal
B.V.V.S. Basaveshwar Arts College
BAGALKOT.

Enclosure - 6



'Knowledge dispels darkness of Ignorance'

**SHRI BASAVESHWAR VEERASHAIVA
VIDYA VARDHAKA SANGHA,
BAGALKOT.**

(Registered under Societies Registration Act 1860 on
05-11-1920 and the Bombay Public Trust Act of 1950)



CONSTITUTION AND BYE-LAWS

A. K. Kulkarni
Co-ordinator, IQAC
Basaveshwar Arts College
BAGALKOT.

[Signature]
Principal
B.V.V.S. Basaveshwar Arts College
BAGALKOT.



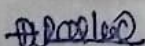
SHRI BASAVESHWAR VEERASHAIVA
VIDYA VARDHAK SANGHA,
BAGALKOT.




CHAPTER - I

DEFINITIONS

- 1) SANGHA : Means Shri Basaveshwar Veerashaiva Vidya Vardhaka Sangha, Bagalkot
- 2) MANAGEMENT : Means, unless the context otherwise means, the "Board of Management" of Shri Basaveshwar Veerashaiva Vidya Vardhaka Sangha, Bagalkot
- 3) YEAR : Means the academic year, unless the contrary is mentioned
- 4) MONTH : As per English Calender commencing from 1st day of that month and ending with the last day of that month
- 5) GOVERNING COUNCIL : Means, the Governing Council of the Institution or Institutions appointed by the Board of Management, Unless the contrary is mentioned
- 6) PRESIDENT : Means, the President of the Sangha elected as such by the General Body unless the contrary is mentioned.
- 7) VICE PRESIDENT : Means, the vice-president of the Sangha, elected as such by the General Body unless the contrary is mentioned.


Co-ordinator, IQAC
Basaveshwar Arts College
BAGALKOT.


Principal
B.V.V.S Basaveshwar Arts College
BAGALKOT.




CHAPTER - II

CONSTITUTION : PROVISIONS : AIMS AND OBJECTS OF THE SANGHA

- 8) EMPLOYEE : Means, a full time employee appointed as such by the Management through the regularly constituted selection committees.
- 9) CHAIRMAN : Means, the Chairman of the Board of Management elected as such by the General Body, unless the contrary is mentioned.
- 10) SECRETARY : Means, the Honorary Secretary elected as such by the General Body, unless the contrary is mentioned.
- 11) MEMBER : Means, the Member of the Sangha unless the contrary is mentioned.
- 12) THE BOARD MEMBER : Means, the Member of the Board of Management elected as such by the General Body, unless the contrary is mentioned.
- 13) RULES : Means, the Rules of the Sangha framed as such.
- 14) ELECTION RULES : Means, the Rules framed as such by the General Body, for the purpose of conduct of elections of the Sangha.

- 1) The Sangha Shall be called "Shri Basaveshwar Veerashaiva Vidya Vardhaka Sangha, Bagalkot."
- 2) The Head-Quarters of the Sangha Shall be Bagalkot.
- 3) The Sangha Shall be a corporate body and shall have a common Seal inscribed thereon, "Shri Basaveshwar Veerashaiva Vidya Vardhaka Sangha, Bagalkot." in Kannada and English.
- 4) The Sangha Shall be an educational body non-political in character.
- 5) The Aims & Objects of the Sangha Shall be :
 - a) To establish and run schools, colleges, pathshalas, Research Institutions, Hospitals, Religious Institutions, Hostels, Free Boarding, Training and other Educational institutions and incidental institutions of various kind and connected activities for the benefit of all suitable places as decided by the board of management from time to time.
 - b) To take over, affiliate educational institutions, Research Institutions and such other Institutions belonging to or managed by other educational societies for the purpose of ownership, management and control.
 - c) To institute scholarships, Prizes, Awards and Endowments and to depute deserving students and employees to pursue higher education.
 - d) To assist and to undertake publications of academic nature such as Literary, Cultural, Religious, Sports, Games etc., and to organise them.


Co-ordinator, IQAC
Basaveshwar Arts College
BAGALKOT.


Principal
B. V. S. Basaveshwar Arts College
BAGALKOT.




CHAPTER - III

FUNDS AND PROPERTIES OF THE SANGHA

- e) To celebrate the annual fair of Motagi Basaveshwar Temple which is owned and managed by the Sangha and also to celebrate the fair of Shri : Kanavi Veerabhadreshwar, Basava Jayanti etc.
- f) To create separate Trusts directly by the Sangha and/ or in association with other charitable trusts and carryout specific charitable activities directly by the sangha or in association with other charitable institutions, Govt./Semi-Govt. authorities/ organisations. In doing so, it also includes payment of donations to other charitable institutions recognised U/s. 80G of Income Tax Act-1961.
- 6) This Constitution shall be called "Shri Basaveshwar Veerashaiva Vidya Vardhaka Sangha's Constitution and Rules"
- 7) This Constitution and Rules Shall come into force after it is adopted by the General Body at a meeting called for that purpose and from such date the General Body may fix.
- 8) As soon as this constitution is brought into force the old constitution shall stand modified and becomes inoperative. The Bodies constituted under the old constitution and office Bearers appointed shall, however, continue to fuction till their new Office Bearers are elected as per this constitution.
- 9) Alteration or modification of the old constitution shall not affect the validity or invalidity or the act done or action taken in pursuance thereof.
- 10) This Constitution shall apply to all the institutions at various places owned or managed by or under the Control of the Sangha.

- 1) The funds of the Sangha Shall be :
 - A) Reserve Fund :
 - B) Current Fund :
- A) Reserve Fund :- This shall be created with an initial inalienable amount of atleast two Lakhs of rupees, to which all membership and admission fees will be added every year and yearly contribution of Twenty Thousand Rupees. The interest accrued on this fund shall as far as possible be credited to this fund only. The proceeds of the fund shall not be used for the current and normal development activities of the sangha and its institutions. The amount ~~used~~ for a specific purpose only with the sanction of the General Body.
- B) Current Fund shall consist of -
 - a) Collection from Hundis.
 - b) Proceeds of the fees and fines.
 - c) Interest accruing from the Bank Accounts.
 - d) Income from immovable properties.
 - e) Grants received from the Government and other Agencies.
 - f) Donations, Gifts and Subscriptions except subscription fees from members.
 - g) Sale proceeds of the movable and immovable properties.


Coordinator, IQAC
Basaveshwar Arts College
BAGALKOT.


Principal
B. V. S. Basaveshwar Arts College
BAGALKOT.



CHAPTER - IV

MEMBERS OF THE SANGHA

h) Miscellaneous collections.

The current fund shall be kept in any scheduled Bank or Co-op. Bank as approved by the Board of Management in accordance with the provisions of Trusts Act and Income Tax Act and will be used for the current expenditure of the Sangha and its Institutions. It shall be also used for the various developmental Activities of the Sangha and its Institutions. All funds shall be deposited in the name of the Chairman & will be jointly operated by the Chairman and the Honorary Secretary.

However in emergency cases Bank accounts be operated singly either by the chairman or by the Honorary Secretary as the case may be for such period as per resolution of the Board of Management.

C) Properties of the Sangha :

The immovable properties of the Sangha shall include :

- a) The Lands, Buildings of all the Institutions, Hostels, Hospitals, Free Boarding, Temples and Other Land and Buildings etc.
- b) The movable properties shall include all Dead Stock such as Furniture, Equipments, Workshops, Machinery etc. belonging to the Sangha and its Institutions, a small library Books and Laboratory Equipments and Vehicles etc., owned by the Sangha and kept in the Institutions and its Offices.
- c) Printing press and its Equipments and Materials.
- d) Equipments, furniture and all materials of hospitals and research centres.

1) The Member of the Sangha Shall necessarily be a Veerashaiva/Lingavant. The Members shall belong to the following categories.

- a) Benefactors.
- b) Patrons.
- c) Life Members.
- d) Ordinary Members.

- a) **"A BENEFACTOR"** is one who has donated to the Sangha a sum of Rs. 2,00,000/- in lumpsum or more and has been recommended as such by the Board of Management and approved by the General Body.
- b) **"PATRON"** is one who has donated to the Sangha a lumpsum of Rs. 1,00,000/- or more and has been recommended as such by the Board of Management and approved by the General Body.
- c) **"A LIFE MEMBER"** is one who has donated to the Sangha a lumpsum of Rs. 50,000/- or more and has been recommended as such by the Board of Management and approved by the General Body.

Note : in deserving cases, the Board of Management after due consideration may recommend a person as benefactor, patron or life member as the case may be on receipt of donation of property, Gold, Valuables etc., worth the amount mentioned for similar categories.

- d) **"AN ORDINARY MEMBER"** is one who has donated to the Sangha a sum of Rs. 2,625/- or more in lumpsum

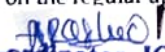
[Signature]
Co-ordinator, IQAC
Basaveshwar Arts College
BAGALKOT.

[Signature]
Principal
B.V.S. Basaveshwar Arts College
BAGALKOT.

and has been approved as such by the General Body on the recommendations of the Board of Management.

- e) Any member admitted by the General Body shall pay the required amount within 30 days failing which his admission as a member will not be valid.
- 2) To become a member of the Sangha, a person should have attained the age of 21 years and he should be neither a student nor an employee of the Sangha or its institutions.
- 3) If a member of the Sangha is appointed as a full time employee in the Sangha or in its Institutions, his membership ceases from the date of his joining the duties.
- 4) A person cannot claim the Membership of the Sangha in more than one category.
- 5) A person who is convicted in a "Court of Law" of any offence involving moral turpitude or who is insane cannot become a member of the Sangha.
- 6) The General Body may refuse to accept any person as a member of the Sangha without assigning any reasons.
- 7) Each Member shall be entitled to exercise one vote only on any question or subject at the meeting of General Body.
- 8) The status, privileges and rights of all category of members including Benefactors, Patrons and Life members cease with his resignation or demise or any other reason.
- 9) The membership of the Sangha ceases due to
- (a) Resignation/Death (b) if involved in a case of criminal offence involving moral turpitude. (c) becomes insane. (d) If he is expelled.

A member can be expelled if he is involved in activities which are harmful to the Sangha. In such case the General Body can expel a member on the recommendation by 2/3 majority of members present at the General Body meeting by keeping the subject on the regular agenda of the meeting.


Co-ordinator, IQAC
Basaveshwar Arts College
BAGALKOT.



CHAPTER - V

THE AUTHORITIES OF THE SANGHA

The following shall be the authorities of the Sangha.

- A) The General Body.
B) The Board of Management.
C) The Governing Council.

A) THE GENERAL BODY AND ITS CONSTITUTION

- i) The General Body of the Sangha shall be supreme authority consisting of benefactors, Patrons, Life Members & Ordinary Members.
- ii) Ordinary Meeting of the General Body shall be held once in a year preferably in the month of December and preferably at the Sangha's Central Office, Bagalkot.
- iii) Agenda and time of the General Body Meeting shall be notified on the Notice Board of the Sangha and the Meeting notices will be sent to the Members by under certificate of posting atleast 14 days in advance, intimating the date, time, place and agenda of the meeting.
- iv) The meeting shall be convened by the president & in his absence it shall be convened by the Vice-President in the order of priority and the Chairman in that order.
- v) a) The president may call a Special Meeting of General Body upon a written requisition of not less


Principal

B.V.S. Basaveshwar Arts College
BAGALKOT

than 1/3 of the total numbers of Members of the Sangha by giving 14 days notice to all the members of the Sangha, specifying the date, time & place of the meeting and business to be transacted there at. Such requisition meeting shall be convened within 30 days from the date of receipt of the requisition.

At least 50% of the total number of members of the General Body shall form a quorum.

- b) Such requisition meeting shall be called by the President in consultation with the Chairman. In the absence of President, the Vice-Presidents in order of priority, or Chairman may convene the meeting in that order.
- c) A copy of such notice shall also be affixed on the Notice Board of the Sangha.
- d) The same notice shall include any proposition or propositions of which requisitionist shall have given written requisition. No additional subjects be transacted at such meetings.
- vi) A special General Body meeting may be convened by the President to transact any particular business by giving 10 days notice to all the members of the Sangha specifying the date, time, place and agenda of the meeting in the absence of the president, the Vice-President in the order of priority or Chairman may convene the meeting in that order. No additional subjects be transacted at such meeting.
- vii) At least 50% of the total on the Register of members will form a quorum.



viii) if the required number of members is not present to form a quorum, the meeting shall be adjourned. Such adjourned meeting shall be convened atleast after 5 days. The adjournment notice and the subsequent meeting of the General Body shall be fixed on the notice Board of the Sangha and such notices shall be sent to all the members of the Sangha under Certificate of Posting. At such adjourned meeting, the subjects on the agenda of the previous notice shall only be transacted. No additional subjects be transacted. Quorum is not necessary for such adjourned meetings.

ix) Every meeting of the General Body shall be presided over by the president. In the absence of the President, the Vice-President in the order of priority or the Chairman and Honorary secretary in that order shall preside over the meeting. Such a President shall exercise there at all the powers of the President for that meeting only.

x) No resolutions of the General Body duly passed shall be modified, altered, amended or cancelled within 3 months after the passing there of. However a resolution duly passed by the General Body may be modified, altered, amended or cancelled only by a resolution supported by not less than 2/3 of the total number of members of the Sangha at the meeting called for that purpose.

xi) All questions before the meeting of the General Body shall be decided by majority of votes of the Members present and voting, the presiding authority having

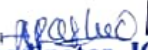
Approved
Co-ordinator, IQAC
Basaveshwar Arts College
BAGALKOT.

[Signature]
Principal

B.V.S. Basaveshwar Arts College
BAGALKOT

second or casting vote in all cases of equality of votes. Votes normally shall be taken by show of hands, if the presiding authority so decides the votes may be taken by ballot.

- xii) A poll, if demanded by the mover and supported by atleast 10 members present at the meeting shall be taken and the result thereof be recorded in the minute book.
- xiii) A General Body meeting may with the consent of the majority of the members present be adjourned by the presiding authority but no business shall be transacted at any adjourned meeting other than that left undisposed off at the previous meeting from which the adjournment took place.


Coordinator, IQAC
Basaveshwar Arts College
BAGALKOT.



CHAPTER - VI

THE GENERAL BODY : POWERS AND FUNCTIONS.

- 1) To Sanction with or without modifications, the schemes recommended by the Board of Management for adequate educational facilities for the Sangha and its various Institutions such as Buildings, Research Centre, Hostels, Hospitals, Students Quarters, Staff Quarters, Temples, Free Boarding etc., and other purposes.
- 2) To sanction with or without modifications, the Annual and Supplementary Budgets of the Sangha and its Institutions submitted by the Board of Management.
- 3) To consider and dispose of the proposals of the Board of Management regarding the repeal, alteration, modification or amendment of any of the provisions of the Sangha's Constitution and the rules framed thereunder as hereinafter provided, such alteration, modification, repeal or amendment etc., of the constitution shall be effective only when it is passed with more than 2/3rd majority of the total numbers of members.
- 4) To provide for unforeseen and unexpected expenditures not covered by the budget grants.
- 5) To consider and to approve the Annual Report and Audited Statements of Accounts of the Sangha and its Institutions submitted by the Board of Management.
- 6) To dispose of all references made by the Board of Management.
- 7) To adopt with or without modification, the rules of the Election of the Sangha as recommended by the Board of Management.


Principal
B.V.S. Basaveshwar Arts College
BAGALKOT.



- 8) To approve with or without modification of the rules and regulations of the Sangha as recommended by the Board of Management.
- 9) To elect the following Office Bearers in accordance with the Election Rules. The Office Bearers will remain in office till their successors are elected and assume office.
 - a) One President
 - b) Two Vice Presidents
 - c) One Chairman
 - d) One Honorary Secretary

In the event of vacancy / vacancies arising of any office bearers due to death, resignation or any other reason, such vacancy/vacancies shall be filled within one month by holding elections and convening General Body meeting for the remaining period.

- II) To elect 9 members of the Board of Management. In the event of a vacancy or vacancies arising due to any reason in respect of these members, the Board of Management is authorised to nominate a member/members to the Board in the vacancy/vacancies for the remaining period within a month.
- 11) In the event of a vacancy arising due to death, resignation or any other reason of Vice-President another Vice-President will assume the office of that Vice President till the new Vice President is elected for the remaining term of Office. Such elected Vice President will be second in the preferential order.
- 12) In the event of vacancy or vacancies arising due to death, resignation or any other reason of the Vice-Presidents, the

- 13) In the event of vacancies, arising due to death, resignation or for any other reason of the Chairman, the Honorary Secretary shall carry on the routine work of the Sangha including Bank operation till the new Chairman is elected for the remaining term of Office. In such a case there is no necessity of Bank operations through joint signatures.
- 14) In the event of a vacancy arising due to death, resignation or for any other reason of the Honorary Secretary, the Chairman shall carry on all the routine work of the Sangha including Bank operation till the new Honorary Secretary is elected for the remaining term of Office. In such a case there is no necessity of Bank operation through joint signatures.
- 15) The total number of all categories of members of the Sangha shall not exceed 99.
- 16) To consider the proposals of the Board of Management regarding membership of the various categories.
- 17) To consider the proposal of the Board of Management regarding the discontinuation of the membership of the members who have failed to pay annual subscription as required by the provision of the Constitution or for any other reason.
- 18) Generally to do all other acts as may be necessary and expedite to safeguard the objects and interest of the Sangha.

President will assume the office of the Vice-Presidents till the new Vice Presidents are elected for the remaining term of Office.

[Signature]
Co-ordinator, IQAC
Bhaveshwar Arts College
BAGALKOTE.

[Signature]
Principal
B.V.S. Bhaveshwar Arts College
BAGALKOTE



CHAPTER - VII

THE BOARD OF MANAGEMENT : ITS CONSTITUTION AND POWERS

A. CONSTITUTION

- 1) There shall be a Board of Management consisting of one Chairman, One Honorary Secretary and 9 Members of the Board of Management elected by the General Body.
- 2) The term of office of the Board of Management shall be 5 (Five) years from the date of their election.
- 3) The Board shall remain in office till its successor Body is duly constituted.
- 4) The Board shall meet usually once in a month or as often as necessary.
- 5) The meeting of Board of Management shall be convened by the Chairman giving at least 3 days notice and intimating the date, time, place and agenda of the meeting.
- 6) Six members of the Board of Management shall form a quorum for the meeting. If quorum is not there, the meeting may be adjourned to the following or subsequent day. The adjournment notice shall be sent to all the members. At such adjourned meetings the business shall be transacted as per the agenda of the notice of the previous meeting. No additional subjects be transacted at such adjourned meeting.
- 7) Meeting Notice be sent through hand delivery or by under certificate of posting.
- 8) The meeting shall be presided over by the Chairman. In his absence by the Honorary Secretary, in the absence of the

both the members may elect a Chairman among the members present for that meeting only. Such Chairman is entitled to all the privileges, duties, functions of the Chairman for that meeting only.

- 9) Every question before the Board shall be decided by a majority of votes.
- 10) No. disqualification of or defect in the election or nomination of any person acting as Chairman, Honorary Secretary or Member of Board of Management shall vitiate any act or resolution, or proceeding of the Board of Management in which such members have taken part.
- 11) The Board of Management shall continue to function notwithstanding anything contained in these provisions even after the expiry of the term of office until its successor Board is constituted.
- 12) No. resolution duly passed at the meeting of the Board of Management shall be altered or modified or cancelled atleast before 3 months from the date of its being passed. However such alteration, modification or cancellation may be done by a resolution passed by 2/3 members of the Board of Management present.

B. POWER AND FUNCTIONS OF THE BOARD OF MANAGEMENT

- 1) The Board of management shall be the Chief Executive authority of the Sangha and shall exercise strict control and supervision over the management of all the institutions of the Sangha.

To constitute necessary number of Governing Councils by appointing its Chairman and members varying from

gopal
Coordinator, IQAC
Basवेश्वर Arts College
BAGALKOT.

[Signature]
Principal
B. V. S. Basवेश्वर Arts College
BAGALKOT



5 to 11 for efficient and smooth administration of Institutions.

- 3) To consider and approve recommendations of various governing Councils.
- 4) To submit to the General Body, the Annual Report, Audited Statement of Accounts and Budget Estimates and arrange to publish the same.
- 5) To appoint auditors and fix up their remuneration for the audit work of the Sangha and its Institutions.
- 6) To appoint individuals or Sub-Committees for the purpose of enquiry working and inspection regarding the various institutions, and other matters and to take necessary action on receipt of reports from Sub-Committee or Individuals.
- 7) To delegate any of its powers to the Governing Councils but the actions taken under these powers by these Governing Councils, shall ordinarily be subject to the final approval of the Board Management.
- 8) To take all necessary and legal steps to protect and safeguard the interests and property of the Sangha.
- 9) To consider and decide about taking welfare measures and to sanction advances etc., to the employees and frame rules and regulations as and when necessary.
- 10) To undertake the publication work.
- 11) To constitute the Committees for the appointment and promotion of staff members as per the provisions of the Government, the Department of education and other such Agencies.

- 12) The Selection Committee for the appointment of staff in the un-aided Institution shall be (i) Chairman (ii) Honorary Secretary (iii) The Chairman of the concerned Governing Council. If need be the Chairman Board of Management may nominate Administrative Officer or the Head of Institution as members of the Selection Committee. The chairman shall preside over the meeting. In his absence, the Honorary Secretary shall preside over the meeting. In the absence of both, the proceedings be conducted as per the directions of the Chairman or the Honorary Secretary as the case may be.
- 13) To appoint the Administrative Officer, the Heads of Institutions of the Sangha.
- 14) To consider and decide the case of special promotions, higher scales of pay and additional emoluments to the employees.
- 15) To take over the educational Institutions at different places under the control of other educational societies or other Agencies for the ownership or for the management and control and report to the General Body.
- 16) To open new educational institutions, Research Institutions, Hospitals etc., depending upon the need and report of the General Body.
- 17) To sanction starting of new courses at various institutions and report to the General Body.
- 18) To constitute and appoint Expert Committees on Technical, legal financial Matters relating to the Sangha and its Institutions as and when necessary and to take appropriate action on the receipt of report.

Prashant
Co-ordinator, IQAC
Bhagavathwar Arts College
BAGALKOT.

[Signature]
Principal
B.V.S. Bhagavathwar Arts College
BAGALKOT.



- 19) To transfer members of the teaching and non-teaching staff of Sangha and its Institutions as and when necessary.
- 21) To appoint committee to inquire into the charges against any employees of the Sangha and its institutions and to impose punishment whenever necessary for misconduct, misappropriation of funds, negligence of duties, breach of discipline or violation or any of the provisions of the Constitution and Rules relating to the services and such other matters.
- 22) To consider and decide about keeping an employee of the Sangha and its institutions under suspension or to direct him to proceed on compulsory leave in consultation with or on the recommendations of the concerned Head of the Institution.
- 23) To consider and decide on the question relating to the compulsory retirement of any employee of the Sangha and its institutions.
- 24) To call for records or explanations whenever necessary from the Heads of the Institutions concerning administration, financial aspects, management or any matters of institutions.
- 25) To institute or defend any suits or other proceedings and to take such steps as may be necessary in the best interest of the Sangha.
- 26) To enter into agreement and perform all contracts as may be considered necessary.
- 27) To take suitable action for the speedy implementation of the resolutions of the General Body.

To frame rules and regulations for efficient management of the Sangha's institutions and frame service rules for Sangha's employees.

- 29) To exercise strict control over the accounts and records of the Sangha and its institutions
- 30) To hold all the movable and immovable properties to invest funds in trust or trusts for educational, research or other purposes as enumerated in the aims, and objects of the Sangha.
- 31) To take on lease any immovable property and report the same to the General Body
- 32) To purchase or to sell or to mortgage or lease or otherwise to dispose of immovable properties of the Sangha and report the same to the General Body. To raise loans on the security of the movable and immovable properties of the Sangha as and when necessary
- 33) To arrange for the collections of funds and donations by appointing committee or individuals and to take all necessary steps to see that the collections made are duly accounted for the use for the purpose for which they are collected.
- 34) To institute Scholarships, Cash prizes and Endowments.
- 35) To provide financial assistance to the students and employees of the Sangha to undertake higher studies.
- 36) To consider and approve the monthly abstracts of the Head Office.
- 37) To frame, modify, alter or repeal the election rules of the Sangha and submit the same to the General Body for approval.

- 38) To take necessary measures to increase the financial resources of the Sangha.
- 39) To recommend to the General Body regarding admission to the membership of the Sangha.
- 40) To give donations, subscriptions to charitable and other organisation or authorise Chairman to give donations, subscription etc.,
- 41) To prepare the agenda and fix up the date, time, place for the General Body meeting and submit the same to the President for taking further action.
- 42) To Fix up the Calender of event for the conduct of Election of Sangha and to make necessary arrangements for the purpose.
- 43) To appoint an Election Officer for the Conduct of Election of he Sangha.
- 44) to recommend to the General Body regarding the discontinuation of the membership of the members who have failed to pay annual subscription as required by the provisions of the Constitution.
- 45) To recommeend to the General Body regarding the expulsion of a member or members from the Sangha due to their activities which are harmful to the interests of the Sangha.
- 46) Generally to do all other acts as may be necessary in the interest of the Sangha and its institutions consistant with the powers of the Management.



Basaveshwar
Co-ordinator, IQAC
Basaveshwar Arts College
BAGALKOT.

Basaveshwar
Principal

B.V.S. Basaveshwar Arts College
BAGALKOT.

CHAPTER - VIII

POWERS, DUTIES AND FUNCTIONS OF THE PRESIDENT

- 1) He shall be elected by the General Body
- 2) The term of office of the President shall be 5 years from the date of his election and he shall hold office till his successor is elected.
- 3) To preside over all meetings of the General Body.
- 4) To perform all executive functions, necessary for the purpose of carrying out the resolutions of the General Body and to take appropriate action necessary for the purpose in case if the Board of Management refuses to take action or delays in taking action on the resolutions of the General Body.
- 5) To convey his views and views of the General Body to the Chairman for consideration and necessary action.
- 6) To address the Board of Management as and when necessary.
- 7) To pay visit to the Sangha and its institutions with or without notice for ascertaining the normal functioning of the institution and to convey his views to the Chairman regarding irregularities if any for taking necessary action.
- 8) The President may delegate any of his executive functions to the vice presidents or chariman or honorary secretary depending upon the need and circumstances.
- 9) If it appears to the President that, presence of certain expert or distinguished person is desirable for deciding all

important questions at the meeting of the General Body, he may request such a person or persons to be present at the said meeting and to give his views or opinion on the subjects at the meeting.

- 10) In the event of a dead-lock occurring for any reason in the Sangha he shall assume all powers of the Management of the Sangha and make suitable arrangements for running it normally, provided that he shall convene meeting of the General Body within one month for the purpose of devising ways and means of ending dead-lock.
- 11) To convene a meeting of the General Body intimating the date, time, place and agenda of the meeting by giving sufficient notice as per the provisions of the constitution and Rules.
- 12) Generally to do all other acts in the interest of the Sangha and its institutions consistent with his powers and provisions of the Constitution of the Sangha.

Aravind
Co-ordinator, IQAC
Babaveshwar Arts College
BAGALKOT.



CHAPTER - IX

POWERS, DUTIES AND FUNCTIONS OF THE VICE PRESIDENTS

- 1) They shall be elected by the General Body.
- 2) The term of office of the Vice-President shall be 5 years from the date of their election and they shall hold office till their successors are elected.
- 3) To preside over the meetings of the General Body in the absence of the President on the basis of seniority based on the number of votes secured at the election.
- 4) To convene the meeting of the General Body in the absence of the President.
- 5) To pay visit to the Sangha and its institutions with or without notice for ascertaining the normal functioning of its institutions and report to the President regarding irregularities if any for taking further action.
- 6) To perform such other duties and functions as delegated by the President.
- 7) Generally to do all other acts in the interest of the Sangha and its institutions consistent with his powers and provisions of the Constitution of the Sangha.

[Signature]
Principal
B.V.S. Babaveshwar Arts College
BAGALKOT.

CHAPTER - X

POWERS, DUTIES AND FUNCTIONS OF THE CHAIRMAN BOARD OF MANAGEMENT




- 1) The Chairman shall be elected by the General Body (who is preferably a resident of Bagalkot).
- 2) The term of office of the Chairman shall be 5 years from the date of his election and he shall hold office till his successor is elected and his tenure is co-extensive with that of the Board of Management.
- 3) He shall be the executive authority of the Board of Management.
- 4) To give effect to the resolutions of the Board of Management and the General Body.
- 5) To carry on correspondence under his signature with important Agencies such as state and Central Governments, University and the other Agencies as the case may be.
- 6) To appoint temporary teaching and non-teaching staff in consultation with the Honorary secretary and report the same to the Board of Management for ratification.
- 7) To appoint staff and to give promotions to the staff in consultation with the Honorary Secretary, in emergency cases and report the same to the Board of Management for ratification.
- 8) To transfer teaching and non-teaching staff in emergency cases and report the same to the Board of Management for ratification.
- 9) To sanction study leave to the employees of the Sangha and its institutions.
- 10) To give higher salary, higher emoluments, honorarium etc., to the employees in consultation with the Honorary Secretary and report the same to the Board of Management for ratification.
- 11) To sanction The payment of honorarium, Allowance, Provident Fund, Subscription and compassionate Allowance to any employee of the Sangha or his/her dependents in deserving case.
- 12) To issue under his signature, all orders pertaining to the appointments, promotions, transfers, enhancement of salaries etc.,
- 13) To sanction membership fees and to depute employees to attend the Seminar, Conferences, Workshops etc, and to sanction money for the conduct of Seminars, Conferences etc, by the Sangha and its Institutions.
- 14) To appoint committees and individuals to enquire into the charges against any employee and to place the report before the Board of Management for consideration.
- 15) To Sanction the purchase of equipments and other materials for the Sangha and its institutions in consultation with the Honorary Secretary and report the same to the Board of Management.
- 16) To affix the common seal of the Sangha whenever necessary.
- 17) To inspect the Sangha's office and its institutions with or without previous notice.

Principle
Coordinator, IQAC
Bhaveshwar Arts College
BAGALKOT.

[Signature]
Principal

B.V.V.S. Bhaveshwar Arts College
BAGALKOT.

- 
- 18) To keep strict vigilance over the accounts and administration of the Sangha and its institutions.
 - 19) To represent the Sangha in legal proceedings, contracts and agreements.
 - 20) To sign vakalatnamas, powers of attorney etc., on behalf of the Sangha.
 - 21) To operate all Bank accounts of the Sangha and its institutions and issue cheques under the joint signatures of him and the Honorary Secretary whenever feasible and applicable.
 - 22) To invest the staff provident fund in Government securities/ Banks as per the provisions of the rule in that behalf.
 - 23) To sanction Loans to the employees from their provident fund accounts.
 - 24) To sanction advances to the employees of the Sangha and its institutions.
 - 25) To give donations, subscriptions to charitable organisations to the extent of Rs. 10,000/- and report the same to the Board of Management.
 - 26) To invest the funds of the Sangha in the best interest of the Sangha in emergency cases and report the same to the Board of Management.
 - 27) To Invest and reinvest the funds of the Sangha in the form of deposits as per the recommendation of the Board of Management.
 - 28) To place the recommendations of various Governing Councils and reports of other committees before the Board of Management.

- 29) To convene the meeting of the Board of Management as and when necessary by giving atleast 3 days notice to the members. The meeting notices be sent through either hand delivery or through under certificate of Posting.
- 30) An urgent meeting of Board of management may be convened by giving atleast one day notice to be members.
- 31) To take over the administration of any of the institutions of the Sangha where there is a deadlock & report to the Board of Management within three months regarding devising ways & means to end the deadlock.
- 32) To delegate any of his powers to the Honorary Secretary or any other person as and when necessary depending upon the need and circumstances.
- 33) To perform such other duties as may be assigned by the General Body and the Board of Management from time to time.
- 34) To report to the President periodically regarding the working of the Sangha & Institutions.
- 35) Generally to do all other acts in the interest of the Sangha and its institutions consistant with his powers.

Prakash
 Co-ordinator, IQAC
 Basaveshwar Arts College
 BAGALKOT.

[Signature]
 Principal
 Basaveshwar Arts College
 BAGALKOT

CHAPTER - XI

ELECTION, POWERS, DUTIES AND FUNCTIONS OF HONORARY SECRETARY, BOARD OF MANAGEMENT




- 1) He shall be elected by the General Body.
- 2) He shall preferably be a resident of Bagalkot.
- 3) The term of his office shall be 5 years from the date of his election and he shall hold office till his successor is elected and his tenure is co-extensive with that of the Chairman and the Board of Management.
- 4) To carry on Sangha's routine correspondance and day to day administration.
- 5) To keep in safe custody all the valuable records and accounts of the Sangha.
- 6) To affix the common seal of the Sangha whenever necessary.
- 7) To see that no official documents or records or books of any kind belonging to the Sangha shall on any account be taken away from or sent out of the Sangha's Office unless otherwise required.
- 8) To keep strict vigilance over the accounts and the administration of the Sangha and its institutions.
- 9) To check the cash balance and to sign the Cash Book.
- 10) To assign the work of checking of account writing, cash book etc, to responsible persons.
- 11) To maintain an upto date list of all the movable and immovable properties, dead stock, securities etc., of the Sangha.
- 12) To sanction Periodical increments and all types of leave other than study leave to the employees of the Sangha and its institutions.
- 13) To arrange to prepare monthly Receipts and Payments of the Central Office and place it before and Board of Management.
- 14) To pay visit to the Sangha's Institutions with or without notice for ascertaining the normal functioning of the Institution and report irregularities if any to the Board of Management for taking further action.
- 15) To report the Board of Management regarding mis behaviour, misconduct etc., of any employee of the Sangha for taking further action.
- 16) To sign the cheques to be issued under the joint signature of him and the Chairman wherever applicable.
- 17) To take adequate steps in the event of any extraordinary situations in the Sangha's Office, its institutions and report the same to the Board of Management for taking further action.
- 18) To delegate his powers to any other member of the Management or any other person in consultation with the Chairman depending upon the circumstances and the need.
- 19) To sign the proceedings Books of the Board of Management jointly.
- 20) Generally to do all other acts in the interest of the Sangha and its institutions consistant with his powers.

Basaveshwar
Principal

CHAPTER - XII

GOVERNING COUNCILS CONSTITUTION, POWERS AND FUNCTIONS

- 1) Each Governing Council consists of 5 to 11 members including the Chairman nominated by the Board of Management. There shall be an Ex-Officio Secretary.
- 2) The tenure of the office of the Governing Council shall be 5 years and their tenure shall be co-extensive with that of the Board of Management. They will continue to function till their successor councils constituted.
- 3) The Meeting of the Governing Council shall be convened by the Chairman of the Governing Council by giving atleast 3 days notice either by hand delivery or through under Certificate of Posting to all the members intimating the date, time, place and agenda of the meeting.
- 4) The meeting of Governing Council be convened as far as possible once a month.
- 5) if the required quorum is not there, the meeting may be adjourned to the following day or any subsequent day after waiting 30 minutes after the scheduled time of the meeting.
- 6) 50% of the Members shall form a quorum for the meeting.
- 7) The agenda of the adjourned meeting shall be the same as that of the previous meeting which was adjourned. No additional subjects shall be taken at such adjourned meetings. There is no necessity of a quorum for the adjourned meetings.


Co-ordinator, IQAC
Basaveshwar Arts College
BAGALKOT.



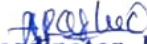
- 8) The chairman shall preside over the meeting in the absence of the chairman, the members present shall elect a Member to preside over that meeting. Such presiding authority enjoys all the privileges and rights of the chairman for that meeting only.
- 9) The Chairman shall preside over the meeting. In the absence of the chairman, the members present shall elect a member to preside over that meeting. Such presiding authority enjoys all the privileges and rights of the Chairman for that meeting only.
- 10) The Ex-Officio Secretary shall be the Administrative Officer or Head of the Institution or one of the Heads of the Institutions depending upon the nature of constitution of Governing Council.
- 11) An urgent meeting may be convened as and when necessary by giving atleast one day notice.
- 12) The meetings shall as far as possible be convened in the office of the head of the institution.
- 13) The Minute books and all the proceedings shall be in the safe custody of the Ex-Officio Secretary.
- 14) All the proceedings shall be entered in the minute Book and shall be signed by the Chairman and Ex-Officio Secretary.
- 15) In the event of any dispute arising in the Governing Council which affects normal functioning of the institutions, the matter shall be referred to the Board of Management for its decision. The decision of the Board of Management shall be final.


Principal

B.V.S Basaveshwar Arts College
BAGALKOT.

POWERS AND FUNCTIONS

- 16) To enlist the sympathy of the public in support of institution or institutions.
- 17) To consider the Annual Reports, Audited Statement of Accounts and Budget estimates submitted by the Heads of the Institutions and recommend them to the Board of Management.
- 18) To recommend to the Chairman, Board of Management regarding repairs, alterations, additions and construction of Building for the institution or Institutions.
- 19) To recommend to the Chairman, Board of Management regarding expansion activities, introduction of New Courses, conduct of Seminars, Symposia, Conferences, etc., Indicating clearly the magnitude of the financial assistance required from the Sangha.
- 20) To Consider the report of the Head of Institution regarding misbehaviour, gross negligence, inefficiency, disobedience or any lapse in the service of an employee and send its recommendations to the Chairman, Board of Management for consideration and necessary action.
- 21) To keep in general, a keen watch over the conduct of all the employees of the Institutions and the administration of the Institutions in general and send recommendations to the Chairman, Board of Management.
- 22) To carry out all instructions of the Board of management and to implement the circulars of the concerned Departments of Education and Government.
- 23) To take necessary steps in order to prevent students taking part in activities which may harm the interest of institution, Sangha, State and the Country.


Co-ordinator, IQAC
Babaveshwar Arts College
BAGALKOT.



- 24) To take necessary steps in order to prevent employees from conducting Private coaching classes.
- 25) To arrange for the collection of funds and donations for the use and maintenance of the Institution, but strictly as per the recommendations and directions of the Chairman, Board of Management.
- 26) To consider monthly statement of Receipt and Payments of the Institution and to recommend to the Board of Management along with its observations.
- 27) To recommend to the Chairman, Board of Management regarding the promotions and sanction of special increments if any to the employees. To recommend to the Board of Management regarding the extension of services of employees, appointment of Heads of the Institution and transfer of Teaching and Non-Teaching staff of the Institution or Institutions.
- 28) It shall be the duty of the Ex-Officio Secretary to forward the proceedings of all the meetings to the Chairman Board of Management for approval.
- 29) The Chairman, Governing Council may visit any institution coming under his jurisdiction with or without prior notice and he may check the accounts of the institution and he may also sign on the Register for having checked.
- 30) The Chairman, Governing Council may convey his views and the views of the Governing Council to the Chairman, Board of Management regarding improvement of standards, expansion activities disciplinary measures and collection of funds etc.


Principal

B.V.V.S. Babaveshwar Arts College
BAGALKOT.



CHAPTER - XIII GENERAL RULES

- 31) It shall be the duty of the Chairman, Governing Council to keep in periodic contact with the Chairman, Board of Management regarding the affairs of the institution or institutions.
- 32) in the event of dead-lock arising over the functioning of the Governing Council, the Chairman, Board of Management shall assume full powers of the Governing Council and conduct all affairs. He shall convene the meeting of the Board of Management within 3 months to devise ways and means of ending the dead lock.
- 33) The Governing Councils for institutions like Engineering, Polytechnic and other institutions if any where the Government and the University Nominees are represented on the Body will be constituted by the Board of Management as per the provisions of the Government and University rules prevailing from time to time.
- 34) The rules enumerated in his chapter are also generally applicable to these Governing councils. But the Board of Management may frame separate rules or modify the existing rules from time to time depending upon the need and circumstances.
- 35) It shall be the duty of the Chairman, Governing Council to implement the circulars of the Government and concerned Departments of Education in consultation with the Chairman, Board of Management.
- 36) Generally to do all other acts in the interest of the institution or institutions consistent with its powers.

- 1) In the event of delay for any reason in the election President, Vice-President, the Chairman, the Honorary Secretary and members of Board of Management, the concerned Office Bearers and the Bodies shall continue to function even after the specified period of 5 years upto 3 months till their successor bodies are constituted or elected within a maximum period of 3 months.
- 2) No. defect either in the election or appointment of any committee or members thereof, shall affect the validity of their proceedings or actions.
- 3) Where no quorum has been specifically prescribed, atleast 50% of the total number of members shall form the quorum.
- 4) The proceedings of all the meetings of the Sangha will be in Kannada or in English.
- 5) Any decision taken by the authority concerned on completion of the proceedings shall without unreasonable delay be communicated to the person concerned.
- 6) After the presiding Authority has taken his seat, the minutes of the previous meeting shall be read and signed by the Presiding Authority in token of confirmation.
- 7) Every motion or amendment except the formal motion of adjournment shall be intimated to the Presiding Authority by the Proposer in writing either in English or in Kannada atleast 10 days before the meeting of the General Body.

apalho
Co-ordinator, IQAC
Basaveshwar Arts College
BAGALKOT.

[Signature]
Principal

B V V S Basaveshwar Arts College
BAGALKOT.



- 8) No. member shall be entitled to propose a motion other than one which is directly before the meeting, provided that any motion can be moved by any member with the express consent of the Presiding Authority.
- 9) The Presiding Authority shall have power if deemed necessary to divide any proposition or motion into two or more separate parts and put these parts separately to the meeting for discussion and decision.
- 10) No. motion or amendment until it is seconded shall be allowed to be discussed or noticed in the minutes.
- 11) No motion or amendment duly made and seconded shall be with drawn or altered in substance except on the express permission of the Presiding Authority.
- 12) Whenever there is equality of votes for or against and the Presiding Authority chooses to refrain from exercising his casting vote the proposition before the meeting shall be neither passed nor rejected. but the same question may be brought forward at any subsequent meeting if the presiding authority so decides.
- 13) Any member who has given 10 days notice before the General Body meeting to the Presiding Authority of his intention to put a question or questions to the Presiding Authority may do so briefly explaining his question, provided that after the reply has been given, no debate shall be allowed thereon.
- 14) The Presiding Authority may decline to allow any question to be put and answered, if in his judgement, such question is frivolous, vexatious or offensive and he may also disallow any information sought by the questioner, if he, deems that

[Signature]
Co-ordinator, IQAC
Basaveshwar Arts College
BAGALKOT.

such information divulged, will be infurious or judicially affect the Sangha's interests.

- 15) When a proposal regarding the Budget Estimates, Supplementary Budget or a proposition for re-appropriation of funds, is laid before the General Body Meeting, the Presiding Authority may group certain items together, as may seem convenient to him and without any mover or seconder, propose to the meeting such groups in succession for consideration and decision.
- 16) The ruling of a presiding Authority on any point not so covered by the above rules with regard to the conduct of business at the meeting shall be final. The Presiding Authority, may at his discretion refuse to record any proceedings of a member who raises it with a view to obstruct the proceedings.
- 17) Any subject of an emergent nature may be taken up for discussion provided more than half of the members present agree for discussion.
- 18) The items in the agenda shall be taken up in such order as the presiding Authority may so decide.
- 19) The General Body is competent to make or to modify the service rules, Election rules of the Sangha and it may also delegate powers to the Board of Management.
- 20) 1) **INVESTMENT CLAUSE** : The funds of the Sangha shall be invested in the modes specified under the provisions of Sec 13(1)(d) read with Sec. 11(5) of the I.T. Act, 1961.

[Signature]
Principal
B.V.V.S. Basaveshwar Arts College
BAGALKOT.



- 2) **ACCOUNTS CLAUSE** : There shall be maintained all accounts of the Sangha regularly. The accounts shall be duly audited by a Chartered Accountant. Every year the accounts shall be closed by 31st March
- 3) **AMENDMENT CLAUSE** : No amendments to the Trust Deed/Memorandum of Association/Constitution, Bye-Laws/Rules & Regulations shall be made which may prove to be repugnant to the provisions of Section 2(15), 11, 12, 13 & 80G of the I.T. Act, 1961.
- 4) **DISSOLUTION CLAUSE** : In the event of dissolution or winding up of the Sangha, the assets remaining as on the date of dissolution shall under no circumstances be distributed among the Trustees/members of the Managing Committee/Governing body, Members but the same shall be transferred to another Charitable Trust/Society whose objects are similar to those of this Sangha and which enjoys recognition U/s. 80G of the I.T. Act, 1961.
- 5) **CLAUSE** : The benefits of the Sangha shall be open to all irrespective of Caste, Creed, gender or Religion.
- 6) **CLAUSE** : The funds and income of the Sangha shall be solely utilized for the achievement of its objects and no portion of it shall be utilized for payment to the Trustees/Members by way of profit, interest, dividends, etc.,

CHAPTER - XIV

ELECTION RULES

ELECTION RULES OF SHRI BASAVESHWAR VEERASHAIWA VIDYA VARDHAKA SANGHA, BAGALKOT. WITH REGARD TO THE ELECTION OF THE PRESIDENT, VICE-PRESIDENT, CHAIRMAN, HONORARY SECRETARY AND THE MEMBERS OF THE BOARD OF MANAGEMENT.

- 1) 1. The General Election of the Office bearers of the Sangha shall be conducted once in every five years.
 - 2) in case, Office Bearers cannot be elected unanimously in the said General Body meeting, the meeting shall be adjourned to another date not more than 25 days for holding Election by Secret ballot as per the Election Rules of the Sangha.
 - 3) The polling at such Election shall be held at Bagalkot.
 - 4) The Administrative Officer of the Sangha shall be the Election Officer.
- II) DUTIES AND FUNCTIONS OF THE ELECTION OFFICER**
- 1) He shall make all necessary arrangements for the smooth and efficient conduct of Elections and the declaration of the results thereon.
 - 2) He shall have all powers to requisition the personnel and materials from the various institutions of the Sangha and the Heads of all the Institutions shall extend full co-operation and assistance to enable the Election Officer to conduct the Elections smoothly.

apalke
Co-ordinator, IQAC
Basaveshwar Arts College
BAGALKOT.

[Signature]
Principal
B.V.S. Basaveshwar Arts College
BAGALKOT.

- 3) He shall have powers to incur the expenditure on remuneration to the Election staff, T.A., Stationery, Printing etc.
- 4) He shall appoint adequate staff for the conduct of Elections and counting of votes.
- 5) The Election officer shall submit a detailed report to the Chairman, Board of Management regarding the conduct of Election within one month from the date of Election.

III) BALLOT PAPER

- 1) The printed Ballot Papers shall contain the names of persons contesting the Election in Kannada. the names be printed in the alphabetical order for each category of posts.
- 2) There will be different voting papers for different categories. The ballot paper shall conform to the following form.

**SHRI BASAVESHWAR VEERASHAIVA VIDYA
VARDHAKA SANGHA, BAGALKOT.**

BALLOT PAPER

a) Election of President

Names of Candidates	Space of Exercising Vote

b) Election of Vice-Presidents

Names of Candidates	Space of Exercising Vote
1.	
2.	

[Signature]
**Coordinator, IQAC
Basaveshwar Arts College
BAGALKOT.**



**SHRI BASAVESHWAR VEERASHAIVA VIDYA
VARDHAKA SANGHA, BAGALKOT.**

BALLOT PAPER

c) Election of Chairman

Names of Candidates	Space of Exercising Vote

d) Election of Honorary Secretary

Names of Candidates	Space of Exercising Vote

**SHRI BASAVESHWAR VEERASHAIVA VIDYA
VARDHAKA SANGHA, BAGALKOT.**

BALLOT PAPER

c) Election of Nine Members of Board of Management

Names of Candidates	Space of Exercising Vote

IV) ELECTORAL ROLLS

- 1) The Electoral Rolls of the Sangha shall be revised once in Five Years.
 - 2) The revised Electoral Roll will be published in the Sangha's Office 15 days prior to the date of General Election.
- Objections if any to the Electoral Roll shall be filed within 3 days from the date of publication.

[Signature]
Principal

B.V.S. Basaveshwar Arts College
BAGALKOT.

- 4) The Board of Management shall have the authority to correct the Electoral Rolls and its decision shall be final.
- 5) The revised Electoral Rolls as approved by the Board of Management shall be published at least 7 days before the date of General Election.

V) PROCEDURE FOR ELECTION

- 1) The Chairman shall have the power to hold Elections as and when necessary as per the provisions of the Constitution of the Sangha.
- 2) Election of the President, Vice-Presidents, Chairman, Honorary Secretary and the members of the Board of Management shall be held in accordance with the Election Rules and the Administrative Officer shall be responsible for the conduct of such Elections.
- 3) It shall be the duty of the Election Officer to see that the Calendar of events shall be published on the Notice Board of the Sangha and also Election Notice are sent to the members 15 days prior to the date of Election.
- 4) The Nomination Paper shall be in the prescribed form as approved by the Board of Management.

VI) NOMINATIONS AND CALENDER OF EVENTS

- 1) Nomination papers shall be in the prescribed form and shall be dated and signed by a proposer entitled to vote, and shall also be signed by the candidate in token of his consent.
- 2) After the Election notice is issued, any elector may nominate any other member as a candidate by filing a nomination paper at the Sangha's Office before the appointed time on _____ day fixed for receiving nominations.



- 3) The Election Officer shall have all powers to take any decision regarding the conduct of Elections.
- 4) Nomination papers shall be scrutinised by the election Officer.
- 5) At any time before the date and hour fixed as the last date and hour for the withdrawal of nominations shall be open to the candidate to withdraw from the Election.
- 6) If the number of candidates nominated does not exceed the number of vacancies to be filled, candidates so nominated shall be declared elected.

VII) THE POLLING PLACES

- 1) The Election Officer shall keep order at the polling places. No person other than a voter and the election staff shall be permitted to enter the polling place.
- 2) No voter shall be allowed to enter the polling place for recording the vote before the commencement or after the expiry of the period fixed for purpose.
- 3) The polling shall have such number of compartments as the Election officer thinks necessary to enable the voters to record their votes within the time limit prescribed.
- 4) Before the polling commences the Presiding Officer shall show to the Candidate/Agent/Voter that the Ballot Box is empty and shall then lock and seal it for use.
- 5) Before the ballot paper is issued to the voter his/her serial number in the voters list shall be entered on the counter foil and the voter has to sign just below the number entered and the serial number in the Voters list shall be rounded off by the polling officer in his copy of the Electoral Roll.

- 6) The voter on receiving the ballot paper, shall forth with proceed to the compartment and shall mark and put his ballot paper into the ballot box.
- 7) Every voter shall vote without undue delay and shall leave the polling place as soon as he completes the process of voting.
- 8) Invalidity of the votes shall be decided by the Rules made under Representation of people Act. 1951.
- 9) After the counting is completed the Election Officer shall delare the results and notify the same on the Notice Board of the Sangha

These election rules will come into force after they are adopted by the General Body at a meeting called for that purpose and from such date the General Body may fix.

This amended constitution was adopted in the special General Body Meeting held on 11-11-1992.

Shri M.N.P. Dr. MAHANTASWAMIJI
Chittaragi Sansthan Math, ILKAL
President

VEERANNA HALAKURKI **VEERANNA CHARANTIMATH**
Hon. Secretary Chairman
Shri Basaveshwar Veerashaiva Vidya Vardhaka Sangha,
Bagalkot.

PRESIDENT
Bye law Amendment Committee
Shri Basaveshwar Veerashaiva Vidya Vardhaka Sai
Bagalkot.

apalho
Co-ordinator, IQAC
Basaveshwar Arts College
BAGALKOT.

[Signature]
Principal
B.V.V.S. Basaveshwar Arts College
BAGALKOT.

